



Job Title:	Navigation Service: Lead Outreach Worker
Responsible to:	Service Co-ordinator
Annual Salary:	£26,493 per annum for full time (37.5 hours per week)
Hours:	Negotiable
Funding:	Until 30 th June 2025
Wellbeing:	1 hour paid wellbeing time per week (pro rata for part time)

The Seaview Project is an award-winning community based charity rooted in the heart of St Leonards and reaching out across East Sussex to those living on the margins of society.

We have an exciting and rewarding role of a recovery services Lead Outreach worker who will support the service coordinator to lead and deliver the county wide asset based community development service.

This is a great opportunity to join a supportive team, with opportunities for professional development, and to making a positive impact in the communities across East Sussex.

Purpose

The role of the Navigation Service Lead Outreach Worker is to support the coordinator to help lead the team of community engagement workers and manage resources, to ensure high levels of engagement for local people with substance misuse issues and other complex needs, across East Sussex. The role will involve a combination of coaching other members of the team and direct client engagement.

The aim of the project is to help build on the number of assets in the community that are supportive of people seeking recovery. By engaging people with substance misuse and helping to build recovery capital, enhancing individuals' strengths and developing the recovery community makes those communities more resilient. The key aims

Key Activities

- To deputise for the service coordinator in their absence
- To contribute to a healthy and safe working environment
- To provide direct support and guidance to a countywide team of navigators with an emphasis on engaging with community assets, safeguarding and risk assessment
- To lead and instruct staff while supporting and delegating to meet demands on the service
- To share knowledge, skills and experience with the team including trainees and volunteers, highlighting best practice and leading the team to meet and exceed KPI's.
- To work in an interagency way, supporting referrals and signposting to other agencies and community activities as appropriate, ensuring they are able to access relevant services in response to clients' needs
- To provide case studies as needed
- To induct, train and support volunteers in their role
- Contributing to the aims and outcomes of the project, completing and maintain monitoring information and records effectively and efficiently to the highest possible professional standards as directed by the service co-ordinator
- To represent clients in multi-agency meetings as well as representing Seaview in meetings as directed by the service co-ordinator
- Ensuring that all policies and procedures are followed at all times
- Ensure all new clients are assessed for substance misuse and other presenting issues including mental and physical ill health, learning difficulties and neurodiversity, for example. An analysis of the impact of substance misuse on the individual and the wider community will be carried out and an initial support plan implemented, providing harm reduction advice and information including overdose prevention advice and resources at the earliest opportunity.
- Be able to meet the travel demands of the service across East Sussex with occasional meetings held at Seaview in St Leonard's.
- Work collaboratively with key members of STAR, Southdown's social prescribing service and others to support service users' engagement in community activities.
- Share Safeguarding alerts and data around risk with partner services in line with inter agency data sharing protocol and GDPR.
- To carry out home visits or meet clients in their community as required.
- To advocate for clients and attend meetings with them as deemed necessary.
- The ability to deal with challenging behaviour with understanding and professionalism and encourage others to do the same.
- To reflect on own practice through supervision and support.



This is not a contract of employment, and is not intended to be a comprehensive list of key responsibilities. It is a guide to the role, and will be subject to periodic review.