

About a privacy statement

As donors, supporters and 'friends' of Seaview your input, however big or small, can have a huge impact, whether it be financial donations that help us meet the needs of disadvantaged people in the local community, or through sharing knowledge, understanding and awareness; and for this we are immensely grateful. This relationship will involve Seaview processing some of your data.

Our privacy statement is our promise to protect your data. It will cover what data we collect, how we use the data and how we store the data, in addition to your rights to own your data.

Our contact details

Name: Seaview Project

Address: Hatherley Road
St.Leonards On-Sea
East Sussex
TN37 6LB

Phone Number: 01424 717980

E-mail: admin@seaviewproject.org.uk

What type of information we have

We currently collect and process the following information:

- Consent/permission to process your data and contact you in the future.
- Name
- Date of birth where needed
- Contact details
- Signature when required for financial or legal transactions.
- Bank or credit card details where needed
- Essential information referring to claiming gift aid
- Characteristics about your relationship with Seaview such as previous relationship with Seaview or areas of interest that pertain to Seaview
- Information relevant to health and safety if attending or participating in events such as health or accessibility requirements.

Privacy Statement for Donors, Supporters and 'Friends' v1

How we get the information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- To share information about the work our teams and partners carry out or how you could get involved.
- To process any donations, grants or financial gifts.
- To identify individuals or organisations who may want to provide support or donations in the future.
- To inform our fundraising, communication and support network and strategies.
- To track your relationship with Seaview.
- To ensure that you only get information you want to receive.
- To ensure that we only process correct and relevant information.

We also receive personal information indirectly, from the following sources in the following scenarios:

- From social media with which you interact to support our media, fundraising, communication and support network strategies.
- From organisations, agencies or individuals who you have given permission to refer you to Seaview for reasons of fundraising, marketing, information or events.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

(a) Your consent. You are able to remove your consent at any time. You can do this by contacting admin@seaviewproject.org.uk

(b) We have a legal obligation.

(c) We have a vital interest.

(d) We need it to perform a public task.

(e) We have a legitimate interest.

What we do with the information we have

We use the information that you have given us in order to manage our relationships with donors, supporters and 'friends'.

Seaview does not sell your information to any third party organisation.

How we store your information

Your information is securely stored within our digital customer relationship management software, donorfy whose data protection policy can be accessed via donorfy.com, and mail chimp whose data protection policy can be accessed via mailchimp.com.

We only keep the data provided by you for as long as you give consent or for as long as we are obliged to by law. We will then dispose your information by [\[explain how you will delete their data\]](#)

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Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal data in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at admin@seaviewproject.org.uk if you wish to make a request.

How to complain

We hope that you will not need to, however if a situation arises that you are not 100% happy with, you are entitled to make a complaint, which will be fully investigated.

Please address all complaints for the attention of:

Seaview Project
Chief Executive Officer
Hatherley Raod
St.Leonards On Sea
East Sussex
TN37 6LB
Phone Number: 01424 717980
E-mail: admin@seaviewproject.org.uk

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113